

**CHANGE OF NAME FORM**

Please read the "Policy Statement on Student Name changes on University Records" before completing this form. Use it only to change your name on the University's Official Records, not to correct or adjust the spelling or format of your name. Two forms of identification are required. One **must** include a state/federal authorized picture ID, such as a USA passport, permanent resident card, or driver's license) are required. *(Please Print)*

1. Current Name: \_\_\_\_\_  
(In our system) Last First MI Suffix (EX: Jr., III)

Requested Name: \_\_\_\_\_  
Last First MI Suffix (EX: Jr., III)

Social Security Number: \_\_\_\_\_ Telephone #: \_\_\_\_\_

2. If **currently** enrolled, complete the following:

RUID: \_\_\_\_\_ Current School of Attendance: \_\_\_\_\_

Other Rutgers Schools of Attendance: \_\_\_\_\_

3. If **not currently** enrolled, complete the following:

Last School of Attendance: \_\_\_\_\_

Other Rutgers Schools of Attendance: \_\_\_\_\_

Degree(s) Awarded: \_\_\_\_\_ School: \_\_\_\_\_

4. Attached are copies of: (Two forms of identification are required)  
Driver's license, voter registration card, marriage license, passport, court order, social security card and/or permanent resident card.

5. **Statement by Student:**

I affirm that the request for a change of name on the University Registrar's records has no fraudulent or criminal purpose.

\_\_\_\_\_  
(Student Signature)

\_\_\_\_\_  
(Date)

\*\*\*\*\*

**FOR REGISTRAR'S USE ONLY**

Maintenance completed: \_\_\_\_\_ Permanent Record Card corrected: \_\_\_\_\_  
(Date) (Date)

cc: Alumni/Alumnae Office – Degree Holders Only